

The duplicate of this form must also be completed:
a carbon copy will suffice.

For directions, notes and fees see overleaf

Insert name and address of registering authority in space below

Register of local land charges

Requisition for search and official certificate of search

Requisition for search

(A separate requisition must be made in respect of each parcel of land except as explained overleaf)

An official search is required in Part(s) _____ of ¹ the register of local land charges kept by the above-named registering authority for subsisting registrations against the land [defined in the attached plan]² described below.

Description of land sufficient to enable it to be identified

Name and address to which certificate is to be sent

Signature of applicant (or his solicitor)

Date

Telephone number

Reference

Enclosure

Cheque/Money Order/Postal Order/Giro

Official certificate of search

It is hereby certified that the search requested above reveals
no subsisting registrations³

or the _____ registrations described in the Schedule
hereto³ up to and including the date of the certificate.

Signed _____

On behalf of _____⁴

Date

¹ Delete if appropriate. Otherwise insert Part(s) in which search is required.

² Delete if inappropriate (A plan should be furnished in duplicate if it is desired that a copy should be returned.)

³ Delete inapplicable words. (The Parts of the Schedule should be securely attached to the certificate and the number of registrations disclosed should be inserted in the space provided. Only Parts which disclose subsisting registrations should be sent.

⁴ Insert name of registering authority.

Directions and noted

1. This form and the duplicate should be completed and sent by post or left at the office of the registering authority.
2. A separate requisition for search should be made in respect of each parcel of land in respect of which a search is required except where, for the purpose of a single transaction, a certificate is required in respect of two or more parcels of land which have a common boundary or are separated by a road, railway, river stream or canal.
3. 'Parcel of land' means land (including a building or part of a building) which is separately occupied or separately rated or, if not occupied or rated, in separate ownership. For the purpose of this definition an owner is the person who (in his own right or as trustee for any other person) is entitled to receive the rack rent of land; or, where the land is not let at rack rent, would be so entitled if it were so let.
4. A certificate of the result of an official search of the register refers to any subsisting registrations, recorded against the land defined in the application of search, in the Parts of the register in respect of which the search is requested. The Parts of the register record:

Part 1	General financial charges
Part 2	Specific financial charges
Part 3	Planning charges
Part 4	Miscellaneous charges
Part 5	Fenland ways maintenance charges
Part 6	Land compensation charges
Part 7	New towns charges
Part 8	Civil aviation charges
Part 9	Opencast coal charges
Part 10	Listed building charges
Part 11	Light obstruction notices
Part 12	Drainage scheme charges

5. An office copy of an entry in register can be obtained on written request and on payment of the prescribed fee.

Fees

Official search (including issue of official certificate of search)

in any one Part of the register £10.00
in the whole of the register £25.00

and in addition, but subject to a maximum additional fee of £13, in respect of each parcel above one, where several parcels are included in the same requisition (see notes 2 and 3 above) whether the requisition is for search in the whole or any part of the register

£6.00

Office copy of any entry in the register (not including a copy or extract of any plan or document filed by the registering authority)

£1.00

Office copy of any plan or other document filed by

The registering authority

Such reasonable fees as may be fixed by the registering authority according to the time and work involved.

CON 29R Enquiries of local authority (2007)

A duplicate plan is required for all searches submitted directly to a local authority
If submitted manually, this form must be submitted in duplicate. Please type or use BLOCK LETTERS

A.

Local authority name and address

East Hampshire District Council
Penns Place
Petersfield
GU31 4EX

DX: 100403 Petersfield

Search No:

Signed:

On Behalf of: Local authority/private search company/
member of the public (indicate as appropriate)

Dated:

B.

Address of the land/property

UPRN(s):

Secondary name/number:

Primary name/number:

Street:

Locality/village:

Town:

Postcode:

C.

Other roadways, footways and footpaths in
respect of which a reply to enquiry 2 is required

D.

Fees

£ _____ is enclosed/is paid by NLIS transfer (delete as applicable)

Signed:

Dated:

Reference:

Telephone No:

Fax No:

E-Mail:

E. (For HIPs regulations compliance only)

Names of those involved in the sale (this box is only
completed when the replies to these enquiries are to be
included in a Home Information Pack)

Name of vendor:

Name of estate agents:

Name of HIP provider:

Name of solicitor/conveyancer:

Your personal data - name and address - will be handled strictly in accordance with
the requirements of the Data Protection Act. It is required to pass on to the relevant
authority(ies) in order to carry out the necessary searches.

Notes

A. Enter name and address of appropriate Council. If the property is near a local
authority boundary, consider raising certain enquiries (e.g. road schemes) with
the adjoining Council.

B. Enter address and description of the property. Please give the UPRN(s)
(Unique Property Reference Number) where known.

A duplicate plan is required for all searches submitted directly to a
local authority. The search may be returned if land/property cannot easily be
identified.

C. Enter name and/or mark on a plan any other roadways, footways and footpaths
abutting the property (in addition to those entered in Box B) to which a reply to
enquiry 2 is required.

D. Details of fees can be obtained from the Council, your chosen NLIS channel or
search provider.

E. Box E is only to be completed when the replies to these enquiries are to be
included in a Home Information Pack. Enter the name of the individual(s) and firms
involved in the sale of the property.

F. Enter the name and address/DX address of the person or company
lodging or conducting this enquiry.

F.

Reply to

DX address:

PLANNING AND BUILDING REGULATIONS

1.1. Planning and building decisions and pending applications

Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications?

- (a) a planning permission
- (b) a listed building consent
- (c) a conservation area consent
- (d) a certificate of lawfulness of existing use or development
- (e) a certificate of lawfulness of proposed use or development
- (f) building regulations approval
- (g) a building regulation completion certificate
- (h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme

1.2. Planning designations and proposals

What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan?

ROADS

2. Roadways, footways and footpaths

Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are

- (a) highways maintainable at public expense
- (b) subject to adoption and, supported by a bond or bond waiver
- (c) to be made up by a local authority who will reclaim the cost from the frontagers
- (d) to be adopted by a local authority without reclaiming the cost from the frontagers

OTHER MATTERS

3.1. Land required for public purposes

Is the property included in land required for public purposes?

3.2. Land to be acquired for road works

Is the property included in land to be acquired for road works?

3.3. Drainage agreements and consents

Do either of the following exist in relation to the property?

- (a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer
- (b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main?

3.4. Nearby road schemes

Is the property (or will it be) within 200 metres of any of the following?

- (a) the centre line of a new trunk road or special road specified in any order, draft order or scheme
- (b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway
- (c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one or more additional traffic lanes
- (d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes
- (e) the centre line of the proposed route of a new road under proposals published for public consultation
- (f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation

3.5. Nearby railway schemes

Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?

3.6. Traffic schemes

Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in Box B) which abut the boundaries of the property?

- (a) permanent stopping up or diversion
- (b) waiting or loading restrictions
- (c) one way driving
- (d) prohibition of driving
- (e) pedestrianisation
- (f) vehicle width or weight restriction
- (g) traffic calming works including road humps
- (h) residents parking controls
- (i) minor road widening or improvement
- (j) pedestrian crossings
- (k) cycle tracks
- (l) bridge building

3.7. Outstanding notices

Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?

- (a) building works
- (b) environment
- (c) health and safety
- (d) housing
- (e) highways
- (f) public health

3.8. Contravention of building regulations

Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?

3.9. Notices, orders, directions and proceedings under Planning Acts

Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?

- (a) an enforcement notice
- (b) a stop notice
- (c) a listed building enforcement notice
- (d) a breach of condition notice
- (e) a planning contravention notice
- (f) another notice relating to breach of planning control
- (g) a listed building repairs notice
- (h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation
- (i) a building preservation notice
- (j) a direction restricting permitted development
- (k) an order revoking or modifying planning permission
- (l) an order requiring discontinuance of use or alteration or removal of building or works
- (m) a tree preservation order
- (n) proceedings to enforce a planning agreement or planning contribution

3.10. Conservation area

Do the following apply in relation to the property?

- (a) the making of the area a conservation area before 31 August 1974
- (b) an unimplemented resolution to designate the area a conservation area

3.11. Compulsory purchase

Has any enforceable order or decision been made to compulsorily purchase or acquire the property?

3.12. Contaminated land

Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?

- (a) a contaminated land notice
- (b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990
 - (i) a decision to make an entry
 - (ii) an entry
- (c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice

3.13. Radon gas

Do records indicate that the property is in a 'Radon Affected Area' as identified by the Health Protection Agency?

NOTES

1. References to the provisions of particular Acts of Parliament or Regulations include any provisions which they have replaced and also include existing or future amendments or re-enactments.
2. The replies will be given in the belief that they are in accordance with information presently available to the officers of the replying Council, but none of the Councils or their officers accept legal responsibility for an incorrect reply, except for negligence. Any liability for negligence will extend to the person who raised the enquiries and the person on whose behalf they were raised. It will also extend to any other person who has knowledge (personally or through an agent) of the replies before the time when he purchases, takes a tenancy of, or lends money on the security of the property or (if earlier) the time when he becomes contractually bound to do so.

3. This Form should be read in conjunction with the guidance notes available separately.
4. Area means any area in which the property is located.
5. References to the Council include any predecessor Council and also any council committee, sub-committee or other body or person exercising powers delegated by the Council and their approval includes their decision to proceed. The replies given to certain enquiries cover knowledge and actions of both the District Council and County Council.
6. Where relevant, the source department for copy documents should be provided.

CON 290 Optional enquiries of local authority (2007)

A duplicate plan is required for all searches submitted directly to a local authority. If submitted manually, this form must be submitted in duplicate. Please type or use BLOCK LETTERS

A.

Local authority name and address

East Hampshire District Council
Penns Place
Petersfield
GU31 4EX

DX: 100403 Petersfield

Search No:

Signed:

On Behalf of: Local authority/private search company/
member of the public (indicate as appropriate)

Dated:

B.

Address of the land/property

UPRN(s):

Secondary name/number:

Primary name/number:

Street:

Locality/village:

Town:

Postcode:

C.

Optional enquiries (please tick as required)

- ☐ 4. Road proposals by private bodies
- ☐ 5. Public paths or byways
- ☐ 6. Advertisements
- ☐ 7. Completion notices
- ☐ 8. Parks and countryside
- ☐ 9. Pipelines
- ☐ 10. Houses in multiple occupation
- ☐ 11. Noise abatement
- ☐ 12. Urban development areas
- ☐ 13. Enterprise zones
- ☐ 14. Inner urban improvement areas
- ☐ 15. Simplified planning zones
- ☐ 16. Land maintenance notices
- ☐ 17. Mineral consultation areas
- ☐ 18. Hazardous substance consents
- ☐ 19. Environmental and pollution notices
- ☐ 20. Food safety notices
- ☐ 21. Hedgerow notices
- ☐ 22. Common land, town and village greens

D.

Fees

£ is enclosed/is paid by NLIS transfer
(delete as applicable)

Signed:

Dated:

Reference:

Telephone no:

Fax no:

E-mail:

E.

Reply to

DX address:

Notes

A. Enter name and address of appropriate Council. If the property is near a local authority boundary, consider raising certain enquiries (e.g. road schemes) with the adjoining Council.

B. Enter address and description of the property. Please quote the UPRN(s) (Unique Property Reference Number) where known. A duplicate plan is required for all searches submitted directly to a local authority. The search may be returned if land/property cannot easily be identified.

C. Enquiries 1-3 appear on CON29R Enquiries of local authority (2007)

D. Details of fees can be obtained from the Council, your chosen NLIS channel or search provider.

E. Enter the name and address /DX address of the person or company lodging or conducting this enquiry.

CON 290 Optional enquiries of local authority (2007)

<p>ROAD PROPOSALS BY PRIVATE BODIES</p> <p>4. What proposals by others, still capable of being implemented, have the Council approved for any of the following, the limits of construction of which are within 200 metres of the property?</p> <p>(a) The construction of a new road</p> <p>(b) The alteration or improvement of an existing road, involving the construction, whether or not within existing highway limits, of a subway, underpass, flyover, footbridge, elevated road, dual carriageway, the construction of a roundabout (other than a mini roundabout) or the widening of an existing road by the construction of one or more additional traffic lanes</p> <p>This enquiry refers to proposals by bodies or companies (such as private developers) other than the Council (and where appropriate the County Council) or the Secretary of State. A mini roundabout is a roundabout having a one-way circulatory carriageway around a flush or slightly raised circular marking less than 4 metres in diameter and with or without flared approaches.</p>	<p>NOISE ABATEMENT</p> <p>Noise abatement zone</p> <p>11.1. Have the Council made, or resolved to make, any noise abatement zone order under s.63 of the Control of Pollution Act 1974 for the area?</p> <p>Entries in register</p> <p>11.2. Has any entry been recorded in the noise level register kept pursuant to s.64 of the Control of Pollution Act 1974?</p> <p>11.3. If there is any entry, how can copies be obtained and where can that register be inspected?</p>
<p>PUBLIC PATHS OR BYWAYS</p> <p>5.1. Is any footpath, bridleway, restricted byway or byway open to all traffic which abuts on, or crosses the property, shown in a definitive map or revised definitive map prepared under Part IV of the National Parks and Access to the Countryside Act 1949 or Part III of the Wildlife and Countryside Act 1981?</p> <p>5.2. If so, please mark its approximate route on the attached plan.</p>	<p>URBAN DEVELOPMENT AREAS</p> <p>12.1. Is the area an urban development area designated under Part XVI of the Local Government, Planning and Land Act 1980?</p> <p>12.2. If so, please state the name of the urban development corporation and the address of its principal office.</p>
<p>ADVERTISEMENTS</p> <p>Entries in the register</p> <p>6.1. Please list any entries in the register of applications, directions and decisions relating to consent for the display of advertisements.</p> <p>6.2. If there are any entries, where can that register be inspected?</p> <p>Notices, proceedings and orders</p> <p>6.3. Except as shown in the official certificate of search:</p> <p>(a) has any notice been given by the Secretary of State or served in respect of a direction or proposed direction restricting deemed consent for any class of advertisement</p> <p>(b) have the Council resolved to serve a notice requiring the display of any advertisement to be discontinued</p> <p>(c) If a discontinuance notice has been served, has it been complied with to the satisfaction of the Council</p> <p>(d) have the Council resolved to serve any other notice or proceedings relating to a contravention of the control of advertisements</p> <p>(e) have the Council resolved to make an order for the special control of advertisements for the area?</p>	<p>ENTERPRISE ZONES</p> <p>13. Is the area an enterprise zone designated under Part XVIII of the Local Government, Planning and Land Act 1980?</p>
<p>COMPLETION NOTICES</p> <p>7. Which of the planning permissions in force have the Council resolved to terminate by means of a completion notice under s.94 of the Town and Country Planning Act 1990?</p>	<p>INNER URBAN IMPROVEMENT AREAS</p> <p>14. Have the Council resolved to define the area as an improvement area under s.4 of the Inner Urban Areas Act 1978?</p>
<p>PARKS AND COUNTRYSIDE</p> <p>Areas of outstanding natural beauty</p> <p>8.1. Has any order under s.82 of the Countryside and Rights of Way Act 2000 been made?</p> <p>National Parks</p> <p>8.2. Is the property within a National Park designated under s.7 of the National Parks and Access to the Countryside Act 1949?</p>	<p>SIMPLIFIED PLANNING ZONES</p> <p>15.1. Is the area a simplified planning zone adopted or approved pursuant to s.83 of the Town and Country Planning Act 1990?</p> <p>15.2. Have the Council approved any proposal for designating the area as a simplified planning zone?</p>
<p>PIPELINES</p> <p>9. Has a map been deposited under s.35 of the Pipelines Act 1962, or Schedule 7 of the Gas Act 1986, showing a pipeline laid through, or within 100 feet (30.48 metres) of the property?</p>	<p>LAND MAINTENANCE NOTICES</p> <p>16. Have the Council authorised the service of a maintenance notice under s.215 of the Town and Country Planning Act 1990?</p>
<p>HOUSES IN MULTIPLE OCCUPATION</p> <p>10. Is the property a house in multiple occupation, or is it designated or proposed to be designated for selective licensing of residential accommodation in accordance with the Housing Act 2004?</p>	<p>MINERAL CONSULTATION AREAS</p> <p>17. Is the area a mineral consultation area notified by the county planning authority under Schedule 1 para 7 of the Town and Country Planning Act 1990?</p> <p>HAZARDOUS SUBSTANCE CONSENTS</p> <p>18.1. Please list any entries in the register kept pursuant to s.28 of the Planning (Hazardous Substances) Act 1990.</p> <p>18.2. If there are any entries:</p> <p>(a) how can copies of the entries be obtained</p> <p>(b) where can the Register be inspected</p>
	<p>ENVIRONMENTAL AND POLLUTION NOTICES</p> <p>19. What outstanding statutory or informal notices have been issued by the Council under the Environmental Protection Act 1990 or the Control of Pollution Act 1974?</p> <p>(This enquiry does not cover notices under Part IIA or Part III of the EPA, to which enquiries 3.12 or 3.7 apply)</p>
	<p>FOOD SAFETY NOTICES</p> <p>20. What outstanding statutory notices or informal notices have been issued by the Council under the Food Safety Act 1990 or the Food Hygiene Regulations 2006?</p>
	<p>HEDGEROW NOTICES</p> <p>21.1. Please list any entries in the record maintained under regulation 10 of the Hedgerows Regulations 1997.</p> <p>21.2. If there are any entries:</p> <p>(a) how can copies of the matters entered be obtained</p> <p>(b) where can the record be inspected</p>
	<p>COMMON LAND, TOWN AND VILLAGE GREENS</p> <p>22.1. Is the property, or any land which abuts the property, registered common land or town or village green under the Commons Registration Act 1965 or the Commons Act 2006?</p> <p>22.2. If there are any entries, how can copies of the matters registered be obtained and where can the register be inspected?</p>

- References to the provisions of particular Acts of Parliament or Regulations include any provisions which they have replaced and also include existing or future amendments or re-enactments.
- The replies will be given in the belief that they are in accordance with information presently available to the officers of the replying Council, but none of the Councils or their officers accept legal responsibility for any incorrect reply, except for negligence. Any liability for negligence will extend to the person who raised the enquiries and the person on whose behalf they were raised. It will also extend to any other person who has knowledge (personally or through an agent) of the replies before the time when he purchases, takes tenancy of, or lends money on the security of the property or (if earlier) the time when he becomes contractually bound to do so.

- This form should be read in conjunction with the guidance notes available separately.
- 'Area' means any area in which the property is located.
- References to 'the Council' include any predecessor Council and also any council committee, sub-committee or other body or person exercising powers delegated by the Council and their 'approval' includes their decision to proceed. The replies given to certain enquiries cover knowledge and actions of both the District Council and County Council.
- Where relevant, the source department for copy documents should be provided.